



The Arlington Diocese

# The Arlington Diocese Distinguished Teachers of the Year Award Program



***“Those who work in our Catholic schools in the Diocese of Arlington understand their work is not just a career opportunity – it is a vocation, a response to God’s call to teach and evangelize our youth...”***

***Bishop Paul S. Loverde***

## **Background**

The Arlington Diocese Distinguished Teachers of the Year Award Program has been established by the Catholic Business Network of Northern Virginia (CBN-NV) and the Arlington Diocese School Board to honor dedicated Pre-K to Twelfth Grade teachers in Catholic schools in the Diocese of Arlington whose accomplishments and talents have made an extraordinary impact on students, colleagues and the school community. These awards recognize teachers who consistently and in extraordinary ways evidence exemplary teaching, a Christian and caring attitude and dedication to their school communities.

## **Eligibility**

Nominees must be teachers who:

- are employed by a Catholic school in the Diocese of Arlington
- have current certification by the VCEA, the state of Virginia or have a CDA Certificate
- have taught in a Catholic school in the Diocese of Arlington for at least 3 years and
- satisfy the established nomination criteria.

## The Nomination Process

1. Nominations may be submitted by a principal, colleague, parent, current or former student who is 18 years or older. Teachers may not nominate themselves.
2. The nomination form must be filled out completely and must include **three** letters of support from the following:
  - a current Principal and/or Pastor (required)
  - a colleague (required)
  - a former or current student or parent.
3. The submitted nomination packet must include detailed information that supports the established nomination criteria.
4. Nomination forms can be obtained online from the Diocese of Arlington website, [www.arlingtondiocese.org/offices/schools](http://www.arlingtondiocese.org/offices/schools), the Catholic Business Network of Northern Virginia website, [www.cbnnv.com](http://www.cbnnv.com) or by contacting the Office of Catholic Schools, 703-841-2519.
5. Completed nominations should be submitted directly to Diane Elliott, Office of Catholic Schools, Suite 503, 200 North Glebe Road, Arlington, VA 22203. If there are questions, Mrs. Elliott can be reached at 703-841-3818 or [delliott@arlingtondiocese.org](mailto:delliott@arlingtondiocese.org)
6. Incomplete nominations and nominees that do not meet the eligibility requirements will be eliminated.

## The Selection Process

Nomination forms must be received no later than 4:30 p.m. on the first Friday in February. **Nomination forms received after that date will not be considered.**

The Arlington Diocese Distinguished Teacher of the Year Awards Selection Committee will review each nomination. Awardees will be notified by the end of March, 2007.

## Awards

The Arlington Diocese Distinguished Teacher of the Year Award includes a \$1000 cash prize for each recipient funded by the Catholic Business Network.

All winners will be announced and recognized at the annual Catholic Business Network of Northern Virginia Catholic Schools/Business Partnership Awards Banquet held each spring.



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# The Arlington Diocese Distinguished Teachers of the Year Award Program Nomination Form



Nominee:

Grade Levels:

Subject Area:

School:

Principal:

School Address:

School Telephone:

Nominated by:

Telephone:

Relationship to Teacher:

This Nomination Form must be accompanied by THREE letters of support. Please check all that are enclosed:

- a Current Principal or Pastor (Required)
- a Colleague (Required)
- a Former or Current Student (over 18 years of age) or Parent of a Student

The nominee is required to have current certification by VCEA, the state of Virginia, or have a CDA certificate. Please indicate below the certification that the nominee holds:

- VA
- VCEA
- CDA

Please list dates of employment in the Diocese of Arlington Catholic Schools.

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Nominator's Signature \_\_\_\_\_

Date \_\_\_\_\_

# **The Nomination Criteria**

Please read the following criteria carefully and type or print your responses for each section on a separate sheet of paper. An answer form is available for your use. When completed, attach the sheet(s) to this form.

## **I. Christian Character**

Describe, in detail, how the nominee exceeds expectations by integrating Gospel values throughout the curriculum, by recognizing each child as God's creation, and by witnessing Christian commitment through personal example.

## **II. Application of Knowledge and Training**

Describe, in detail, how the nominee exceeds expectations when applying his/her knowledge, training, and professional development to directly impact student academic achievement as well as the learning community of the school.

## **III. Teaching in Action**

Describe, in detail, how the nominee exceeds expectations by impacting student academic achievement, by initiating creative practices and programs and by differentiating learning to meet the needs of all students.

In addition, give specific examples of how the nominee has exceeded normal expectations in accommodating students with special needs.

## **IV. Community Builder**

Describe, in detail, how the nominee goes beyond expectations in fostering cooperative relationships with colleagues, administration, and parents that enhance the learning community and reflect Gospel values.

## **V. Other Noteworthy Accomplishments**

Describe, in detail, any additional noteworthy accomplishments.

**The Arlington Diocese Distinguished Teacher of the Year Award  
Nomination Criteria Answer Form**

**I. Christian Character**

**II. Application of knowledge and Training**

**III. Teaching in Action**

**IV. Community Builder**

**V. Other Noteworthy Accomplishments**